

WALLACE DISTRICT FIRE DEPARTMENT

RM of Wallace-Woodworth, Town of Virden, Village of Elkhorn

PO Box 2082, Virden Manitoba R0M 2C0
Ph. / Fax 204-748-1304 Cell. 204-851-0767
Email wdfd1@wcgwave.ca

Name: _____

Date of Application: _____ (Applications will be kept on file for 12 months)

FIREFIGHTER CADET APPLICATION

**ACCURATE, LEGIBLE COMPLETION OF THIS APPLICATION FORM IS THE FIRST STEP IN THE DEPARTMENT
SCREENING PROCESS**

I verify that the information contained on this application form is true and accurate.

I hereby give consent to the Wallace District Fire Department to conduct verification of any
information given, as required.

If accepted, I will undertake to perform all duties to the best of my ability, as may be assigned to
me by the Fire Chief or his/her delegated representative in the Wallace District Fire Department.

SIGNED: _____ DATE: _____

Please **PRINT** all information requested on this application.

Incomplete applications will not be accepted.



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PLEASE ANSWER THE FOLLOWING QUESTIONS

Name		Telephone	Cell	
			Home	
Birth date		Email Address		

Address _____

Do you have your parent's permission to apply to be a Firefighter Cadet? YES NO

Parent/Guardian Name _____ **Contact Number** _____

Emergency Contact _____ **Contact Number** _____

Emergency Contact _____ **Contact Number** _____

Background Information (use another sheet of paper if more space needed)

Please provide three (03) character references that we may contact:

1. Name: _____ Relationship to you: _____ Telephone: _____
2. Name: _____ Relationship to you: _____ Telephone: _____
3. Name: _____ Relationship to you: _____ Telephone: _____

What interests you the most about becoming involved with the Wallace District Fire Department?

Please list other activities, in detail, that you are involved in (Sports, Volunteer, Church, etc.):

Applicant Signature	Date	Parent/Guardian Signature	Date
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Fire Chief Approval Date



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Firefighter Cadet Program Guidelines

History

The Wallace District Fire Department (WDFD) as a training program is instituting the Firefighter Cadet Program for young men and women, aged 16 to 18, interested in serving their community and preparing to become active firefighters upon reaching the age of 18. At age 18, the Firefighter Cadet is eligible to participate in the Level I and II Firefighter program and become a full member of the Wallace District Fire Department.

As a Firefighter Cadet, members are expected to help out at the station as required and to participate in the formal training program. The Firefighter Cadet attends weekly training drills with the full Department. Any WDFD officer may serve as the primary contact person for the Firefighter Cadet. Those selected are expected to act in a mature manner and commit to a demanding, long-term program.

Emergency response:

Cadet Firefighters may respond to emergency alarms. Cadet Firefighters will respond directly to the fire hall or as directed by the WDFD Chief or Fire Officer. Cadet Firefighters may respond on WDFD apparatus if seats are available (Cadet Firefighters will relinquish seats to senior firefighters as needed). Cadet Firefighters are under the command of WDFD fire officers from the time of their arrival at the station or emergency scene until released from duty by a WDFD fire officer. If no officer is aboard the apparatus, the Junior Firefighter will be under the command of the senior firefighter until reassigned to a WDFD fire officer. Firefighters are not to leave an emergency scene without the knowledge and consent of Incident Command.

The safety of the Firefighter Cadet is of paramount concern to the Department. As such, the activities of the Firefighter Cadets are limited in scope and the fire officers closely supervise them. The Firefighter Cadets quickly become an integral part of the firefighting team. It should be understood, however, that despite the training and supervision provided, firefighting is a dangerous activity and serious injury is a possibility. The fire officers will make every effort to minimize the Firefighter Cadets' exposure to danger. It is also the responsibility of the Firefighter Cadet to avoid known hazardous situations.



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Due to the inherent dangers of firefighting, strict rules of conduct and tight procedural standards have been established. It is essential that all firefighters, including Firefighter Cadets, act in a calm and efficient manner. The Firefighter Cadets are expected to attend training drills and be prepared for the many challenges presented.

As a Junior Cadet Firefighter, there is no remuneration available for time devoted to training or emergency responses. Expenses incurred out of pocket such as meals and mileage will be reimbursed at the approved rate.

Each member is expected to read and understand these requirements and to adhere to these standards. The WDFD fire and administrative officers are available to discuss any questions.

Eligibility

- Any resident of the Town of Virden, Village of Elkhorn or Rural Municipality of Wallace-Woodworth actively attending Virden Collegiate Institute or Elkhorn School, between the ages of 16 to 18, may make application for membership in the Firefighter Cadet Program.
- The applicant must be in good academic standing at the time of application and during the period of membership as a Firefighter Cadet. A Cadet must maintain a passing average in all of his/her courses to maintain Cadet status. Copies of report cards are to be supplied as requested and after each reporting period at the school.

Rules and Regulations

- The general standard of conduct is to act in the manner of a professional. Firefighter Cadets represent Wallace District Fire Department, and are expected to be courteous and respectful to fellow firefighters and all citizens served. Wallace District Fire Department will not tolerate vulgar, offensive, discriminatory or threatening language or gestures at any time. Firefighter Cadets may not wear any article of clothing that, in the opinion of a fire officer, would be offensive to the public served.



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- Violations will result in disciplinary action, and may include suspension. All members are to follow instructions given by a senior Firefighter/officer.
- Absence from regular meetings or training may be excused for the following reasons if the Cadet notifies the Fire Chief prior to scheduled activity:
 - ~ Unexpected family emergency
 - ~ Personal Illness
 - ~ Change in school schedule
 - ~ Will be out of town
 - ~ Work
- More than two (02) unexcused absences will be grounds for removal of the candidate from the Firefighter Cadet Program. This will be communicated to the school immediately.
- Wallace District Fire Department maintains a "zero tolerance" policy with respect to drug and alcohol use and violation of public laws. Any possession or use of alcohol or illegal drugs, or being under the influence of alcohol or illegal drugs, on premises or apparatus during training drill, official function, or while in WDFD uniform will result in immediate and permanent suspension from the Firefighter Cadet Program. Any arrest or conviction for a crime will result in a review of the circumstances by the Fire Chief, and may result in disciplinary action, including permanent suspension.
- Cadets are not allowed in the fire station unless accompanied by a member of that station.
- Cadets are not allowed to remove any equipment from the fire station for personal use.
- Members will ride apparatus only when authorized by an officer on the apparatus.
- Protective gear shall be worn while participating in a function, which requires the use of equipment.
- Members shall report any accident or injury to an officer.
- No physical violence or destruction of property will be tolerated.
- Members are to be trained on equipment before being allowed to use it.



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- Cadets must be equipped with personal protective equipment that is appropriate for the activity being done; Cadets will not use SCBA on any department operations. Cadets may train on the use of SCBA in non-hazardous controlled training events only.
- Cadets may not be substituted for trained personnel.
- Cadets may not drive department vehicles.
- Firefighter Cadets are not to participate in any fire department activity, during school hours. Cadets are not to leave school, or any school sponsored activity, without written consent of the school.
- Firefighter Cadets may not use or display emergency identification on their personal vehicle (e.g., red lights and fire department plates). Cadets may not wear clothing identifying them as a member of Wallace District Fire Department, except as assigned or approved by the Fire Chief.
- When requested, Firefighter Cadets are to report directly to the station. Cadets are not to drive personal vehicles to any scene. No emergency lights, including hazards, are to be used. CADETS MUST OBEY ALL TRAFFIC LAWS!
- Firefighter Cadets are not to make any comments or statements to the Public and/or media.
- Cadets are responsible for the care of all gear issued to them, and are financially responsible for loss or damage from other than official use as a Firefighter Cadet.



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Parental Consent

My son/daughter, _____, has my permission to be a Firefighter Cadet with the Wallace District Fire Department. I give my consent to allow _____ to be a Firefighter Cadet and do not hold the Wallace District Fire Department, The Wallace Fire Board, The Town of Virden or the RM of Wallace-Woodworth responsible for any actions caused by my son/daughter that is not under the direction of an officer.

Applicant Signature

Date

Parent/Guardian
Signature

Date

Contract of Understanding

I and my son/daughter have read ALL of the Firefighter Cadet Guidelines and understand the guidelines set up to outline the purpose of the Firefighter Cadets. I and my son/daughter understand that Firefighter Cadets serve as supporters of the Wallace District Fire Department to learn the basics of Firefighting and to prepare to become a full member at the age of 18. I and my son/daughter understand that Firefighter Cadets are to follow all instructions from members of the WDFD and that the general standard of conduct is to act in the manner of a professional. I and my son/daughter understand that he/she is expected to be courteous and respectful of other members and to all citizens as they are representing the Wallace District Fire Department. I and my son/daughter understand there is a "zero tolerance" policy regarding drug and alcohol use. I and my son/daughter understand that by signing this Contract of Understanding we are declaring that any violation of the guidelines is grounds for immediate dismissal.

Applicant Signature

Date

Parent/Guardian Sign

Date



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Acknowledge Receipt of Guidelines

I acknowledge that I and my son/daughter have received a copy of the Wallace District Fire Department Firefighter Cadet Program Guidelines and have reviewed them prior to signing these documents.

Applicant Signature

Date

Parent/Guardian
Signature

Date

ⁱ March 14, 2018

